



**Dated : 14/04/2020**

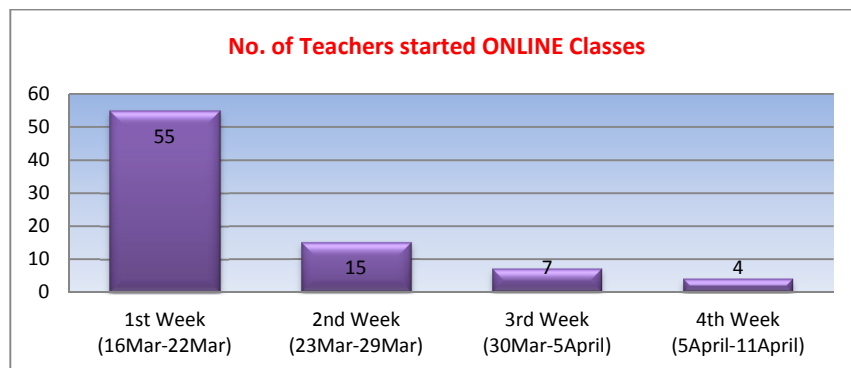
## INTERFACE -a fait accompli

Interface has never become so much significant in human civilization as it has become now (during the COVID-19 pandemic). Interface is the point where two systems meet and interact. Shutting down of everything is our earnest effort to prevent the *corona* virus from invading the physical interfaces with "life". We are in the process of sealing the physical interfaces through face masks, *physical distancing*, *isolation* and *lockdown*. Ironically, we have closed the physical interfaces and opened up the virtual interfaces to the greatest possible extent. Naturally, shutting down of the educational institutions (read *physical classrooms*) is the precursor to the opening up of the virtual classrooms. Novel *corona* virus has brought about "Novel" transformation in our daily life in terms of form, content and time. The distinct footprints of these transformations are yet to be captured by our medico-socio-economic-cultural imagination. Obviously, the introduction of online classes in our college can be viewed as a process of cultural re-engineering of our mind-sets.

### CREATING LEARNING-INTERFACES

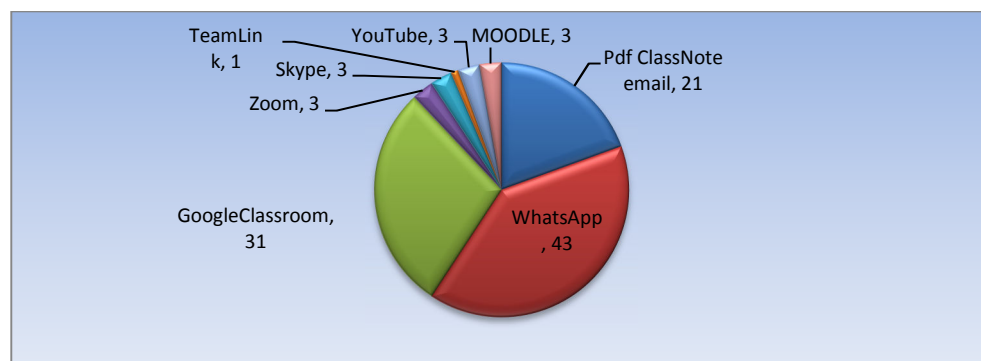
Hats off to the teachers of SDBIC who have quickly adapted themselves into the online mode of teaching and learning culture and started delivering teaching immediately after the suspension of classes **w.e.f. 16/03/2020**.

The statistics of "online classes" is very positive:



While roaming through the varieties of learning-interfaces used by the different teachers, it is discovered that the following learning-interfaces namely, "pdf classnote emailing", "WhatsApp", "GoogleClassroom", "YouTube Links", "Skype", "TeamLink", "Zoom Meeting App" and "MOODLE" have been adopted.

The statistics of the "choice of interfaces" is indeed very colourful:





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# SHIBPUR DINOBUHDHOO INSTITUTION (COLLEGE)

(1948)

Degree & P.G. College (Affiliated to the University of Calcutta)

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While going through the "department-wise and teacher-wise data", it is found that so far **81 teachers spread over 20 Departments** have reported their initiatives of extending the spirit of helping hands to our dear students through online classes.

## PROTOCOL for LEARNING-INTERFACES

The following **Standard Operating Procedure (SOP)** was already issued vide Notice Dated 17/03/2020 :

1. Collect semester-wise list of students (with e-mail IDs and Mobile Nos) immediately. Do start with a single available e-mail ID and collect chain of e-mail IDs through that sole student. The semester-wise list of students (with e-mail IDs and Mobile Nos) for SEM-IV and Sem-II is enclosed herewith.
2. Keep e-mailing **Teacher-wise semester-wise e-contents** (class notes, synopsis, model question answers etc. in **pdf/ppt format as per the allocation of Lesson Plan Teacher-wise semester-wise**) to the STUDENTS through **e-mailing, GoogleClassroom, Skype or Zoom Meeting App**.
3. Forward a Report on the **online classes taken to [sdbicclassroom@gmail.com](mailto:sdbicclassroom@gmail.com) every SATURDAY within 11.55 PM** according to the format of "**Saturday Report**"(enclosed herewith). Even scanned hand-written statement (as per the Format) will serve the purpose.

## QUALITY ASSURANCE for LEARNING-INTERFACES

As the lockdown will continue for a longer period and the classes will suspended tentatively up to 10<sup>th</sup> June, 2020, the quality enhancement and quality assurance parameters are required to be incorporated in the learning-interfaces. First and foremost the unstructured/semi-structured learning-interfaces are required to be replaced by more structured ones. An interface-ecosystem is to be created for delivering more structured online teaching to the students so that the virtual classroom can be able to replace the physical classroom in the true sense of the term. It goes without saying that the "*pdf class-note emailing*" is the most rudimentary and unstructured mode of online class teaching in form and content. Although, the "*WhatsApp Group*" is qualitatively higher but it is to some extent semi-structured in form and content (so far as online class teaching is concerned). The "*GoogleClassroom*" is definitely the most comprehensive and structured learning-interface to carry on the online classes seamlessly. When to this, video apps (e.g. "*YouTube Links*", "*Skype*", "*TeamLink*", "*Zoom Meeting App*") are added then the online class teaching will become the most fascinating experience to the students. You are well aware of the fact that during the past six months, the college was trying hard to launch the Learning Management System "Modular Object-Oriented Dynamic Learning Environment" (MOODLE) for transforming the paradigm of teaching-learning culture in the college. The nascent "*MOODLE*" has already been launched in the form of "E-LEARNING PLATFORM" (<https://moodle.sdbiclibrary.in/>). Lesson plan-wise e-contents(text), e-tutorials(video) and e-assessment of different departments are being uploaded in the platform in line with the "*Four Quadrant Instructional Design*". Gradually, "*MOODLE*" will take care of the entire virtual learning-interface of SDBIC.

## STRUCTURAL ADJUSTMENT

We are ethically and professionally committed to the students for providing them the best available facilities of online class teaching so that the students across the departments can complete the syllabus, clear their doubts. We should immediately discard the practice of online class teaching

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ONLY through "pdf classnote emailing" and should earnestly try to adopt online class teaching through the "GoogleClassroom" or the different video apps. Off course, "pdf classnote emailing" can be used as the supporting study materials in addition to the online classes. Let us make a great leap forward for providing our dear students the best possible intellectual back-up for the ensuing CU Examination.

## ADDITIONAL INSTRUCTION

Let us bring in the following "Additional INSTRUCTION" in the Standard Operating Procedure (SOP) w.e.f 16/04/2020. Do treat it as the official instruction(dated 14/04/2020) from the Principal for "conducting online class teaching" during the suspension of the classes.

### Instruction A1 :

w.e.f. 16/04/2020 all the teachers of the college are hereby instructed to refrain from conducting online classes ONLY through "pdf classnote emailing". They are instructed to use preferably the "GoogleClassroom" and the video apps.

### Instruction A2 :

All the teachers of the college are hereby instructed to communicate the "Online Class ROUTINE" upto 10<sup>th</sup> June 2020 to the concerned students within 15/04/2020. Forward a copy of the same to sdbicclassroom@gmail.com.

### Instruction A3 :

All the teachers of the college are hereby instructed to keep the RECORDINGS of the "Online VIDEO Classes" w.e.f. 16/04/2020.

### Instruction A4 :

All the teachers of the college are hereby instructed to ADD sdbicclassroom@gmail.com to their GoogleClassroom w.e.f. their very first classes.

*"No one can destroy iron, but its own rust can.  
No one can destroy a person but one's own mind-set can".*

Regards,  
Sd/- Dr. Manideep Chandra  
Principal