

**REMINDER NOTICE**

Date: 28/01/2026

C.U. Examination-2025 FORM FILL-UP**SEMESTER-III (REGULAR STUDENTS)****[3-year & 4-year B.A./B.Sc./B.Com. under CCF, 2022] LAST Date 29-01-2026**

It appears that some of the students have not yet completed the **two-step** CU Form Fill-up process. Concerned students should follow the **Steps & Warnings** mentioned below :

➤ Step I>>>>>>>

Pay the **CU Fees** etc. Online through Payment Portal from **21/01/2026 to 29/01/2026..**

➤ Click on https://sdbic.ac.in/fees_payment_portal

➤ Roll No: Type your **College Roll No.**

➤ Click on: **Login**

➤ Click on: **FEES**

➤ Click on: **Pay**

➤ Click on: **Pay Now (Regular Student).**

➤ Take a print-out of the Payment Receipt and **PRESERVE** the print-out carefully.

➤ Step II>>>>>>>

Fill-up **CU Form** Online through CU Portal from **21/01/2026 to 29/01/2026.**

> Visit <https://cuexam.net/> or <https://www.cuexamwindow.in/> (CU Portal will open on 21/01/2026)

> Step-II Click on CCF & click on FORM SUBMISSION.

> Step-III Enter your CU Registration No. & Fill-up all the required fields & Click SUBMIT.

> Step-IV Take a print-out of the CU FORM, Sign it and **PRESERVE** the print-out carefully.

WARNING Message:

Step I (CU Fees Payment)	Step II (CU Form Submission ONLINE)	Remarks
PAID	SUBMITTED	ADMIT will be generated
PAID	NOT SUBMITTED	ADMIT will NOT be generated
NOT PAID	SUBMITTED	ADMIT will NOT be generated

❖ If you do not complete **BOTH** the steps, no appeal will be entertained by the college.

Further Explanation

- Submission of CU Forms **without** paying CU Fees will be **rejected** by CU & **ADMIT Cards will not be generated.**
- Paying of CU Fees **without** submitting CU Forms will be **rejected** by CU & **ADMIT Cards will not be generated.**
- If the concerned students fail to complete CU Form submission process along with CU Fee **within 29-01-2026** then they **will NOT be eligible** to appear for the Semester-III (under CCF, 2022) CU Examination 2025 and **Admit Card(s)** will **NOT be generated** for them.

WARNING Snapshot

You must **ensure** that

1. CU Form has been submitted online

2. CU Fees has been paid online

3. take Print-outs & preserve.

In case of any kind of difficulties visit the **Cashier-in-Charge of the college (Mr. Tanmoy Bhakta)** on:

21/01/2026, 24/01/2026, 27/01/2026, 28/01/2026, 29/01/2026

1:00 pm to 2:00 p.m.

Name is not found in Payment Portal:

If you do not find your name in Payment Portal then for paying your outstanding admission fees visit the **Cashier-in-Charge of the college (Mr. Tanmoy Bhakta)** on:

21/01/2026, 24/01/2026, 27/01/2026, 28/01/2026, 29/01/2026

1:00 pm to 2:00 p.m.

Manik Chakraborty
Principal
SHIBPUR DINOBUHNDHOO INSTITUTION COLLEGE