



Memo No. 821/SDBI/Quotation/AMC Lift/2025

Dated 23/12/2025

NOTICE INVITING QUOTATION

3-Year AMC

(with free replacements of parts & without free replacement of parts) for the lift (OTIS)

Sealed Quotations are invited from interested vendors for AMC (with free replacements of parts and without free replacement of parts) for the lift (OTIS) at SHIBPUR DINOBUNDHOO INSTITUTION (COLLEGE) 412/1, G.T. Road (S), Shibpur, Howrah – 711102.

Submission of Quotations & Time Schedules:

1) Compulsory Inspection:

All the bidders must visit the college to inspect the Lift (OTIS) before submission of Quotations. The lift (OTIS) can be inspected only on working days **between 12 noon to 2 p.m.**

2) Terms & Conditions :

- Bidder must submit quotations (Rate per unit) for
 - a) 3-Year AMC (with free replacements of parts)
 - b) 3-Year AMC (without free replacements of parts)

2) Submission:

Sealed Quotation in **Letter Head and duly signed** must be e-mailed to sdbicprincipal@gmail.com

- “Quotation for Urgent Floor Red Oxide Treatment of Staffroom at First Floor” must be mentioned in the Subject Line of the email.
- Quotations submitted by hand post/courier will be rejected.

3) All Taxes & Delivery Charges:

Rates should be quoted inclusive of all kinds of taxes, Delivery Charges. The fact must be clearly mentioned in the quotations.

4) GST Registration Documents:

GST registration document must be submitted along with the quotation.

5) LAST Date of e-mailing of Quotations to sdbicprincipal@gmail.com: 26-12-2025.


Principal
SHIBPUR DINOBUNDHOO INSTITUTION COLLEGE