



Memo No. 815/SDBI/Quotation/Printing Works/Howrah District Sports/2025

Dated: 17/12/2025

**NOTICE INVITING QUOTATION****URGENT PRINTING WORKS**

Sealed Quotations are invited from interested vendors for urgent printing works in connection with the organization and conduction of **Howrah District Inter-college Sports & Games Championship 2025-26** by SHIBPUR DINOBUNDHOO INSTITUTION (COLLEGE), 412/1, G.T. Road (S), Shibpur, Howrah- 711102.

**Submission of Quotations & Time Schedules:**

1) **Rate (in Indian Rs.)** to be quoted.

**2) Specifications/Terms & Conditions:**

Sl. No.	Item	Specification	Quantity
1	Eligibility Proforma (enclosed sample)	FOOTBALL A3 Size Potrait Back to Back On ART Paper 100 GSM	20 Copies (Sky colour Background) 20 Copies (White colour Background) 20 Copies (Yellow colour Background)
		KHO KHO A3 Size Potrait Back to Back On ART Paper 100 GSM	20 Copies (Sky colour Background) 20 Copies (White colour Background) 20 Copies (Yellow colour Background)
		KHO KHO A3 Size Potrait Back to Back On ART Paper 100 GSM	6 Copies (Sky colour Background) 46 Copies (White colour Background) 46 Copies (Yellow colour Background)
2	Envelope White (with preprinted in Blue Colour on the face of the envelope)	a) A3 size with net binding (for A3 paper packaging comfortably) b) 12 inches X 5 Inches c) A4 size	30 pieces  200 pieces 200 pieces
3	Certificate (enclosed sample)	Legal Landscape On ART Paper 300 GSM	70 (ATHELETICS) 70 (FOOTBALL & KHO KHO)
4	ID Card (enclosed sample)	130 mm X 103 mm On ART Paper 250 GSM (with Plastic Transparent Jacket along with Preprinted wide Ribbon)	1000 pieces
5	Entry Form (enclosed sample)	A4 Paper Landscape 2 pages (Athletics)	40 pages MEN 40 pages Women
6	Eligibility Check List (enclosed sample)	A4 Paper Landscape 2 pages (all Events)	60 pages MEN 60 pages Women
7	Voucher	A4 Size Paper	500 pages
8	Govt. Flag (enclosed sample)	1.5 meter x 1 meter Made of Silk	2
9	College Flag	1.5 meter x 1 meter Made of Silk	2
10	Banner	240 GSM Flex material 5 feet X 3 feet	4 pieces
11	Banner	240 GSM Flex material 10 feet X 6 feet	1 piece
12	Souvenir	A4 Size 50 Pages 75 GSM with central stitching, Cover Page 4 Colour Inside Colour page both side 10 pages	50 Copies
13	College Letter Head	A4 Size Bond Paper Letters in Blue Colour	500 Pages

**3) Submission:**

Sealed Quotation in **Letter Head and duly signed** must be submitted in the “**DROPBOX**” Kept at the Main Entrance of the College.

- “**Quotation for Urgent Printing Works for Howrah District Inter-College Sports**” must be super scribed on the Sealed Envelope.
- **Quotations submitted by post/courier/e-mail will be rejected.**

**4) All Taxes & Delivery Charges:**

Rates should be quoted inclusive of all kinds of taxes, Delivery Charges. The fact must be clearly mentioned in the quotations.

**5) GST Registration Documents:**

GST registration document must be submitted along with the quotation.

**6) LAST Date of Submission of Quotations in the “Tender Drop Box”: 22-12-2025.**

**FRONT SIDE OF PAGE**

**GOVERNMENT OF WEST BENGAL  
EDUCATION DIRECTORATE  
BIKASH BHAVAN, SALT LAKE, KOLKATA-91  
INTER COLLEGE STATE SPORTS & GAMES CHAMPIONSHIP, 2025 – 26  
ELIGIBILITY PROFORMA FOR FOOTBALL (MEN)**

Name of the College : .....

Address : ..... Phone No.: .....

Sl No	Name of the Player	Father's Name	Name of the College	Sem	University Registration No.	Date of Birth (dd/mm/yyyy)	Full signature of the Player
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I certify that the information mentioned above is true and genuine to the best of my knowledge and belief.

**Signature of the  
Technical Observer**

**Full Signature of the  
Teacher-in-Charge  
(Sports Section)**

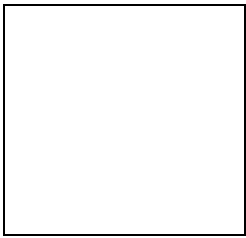
**Full Signature of the  
Principal/ OIC/TIC  
Participating College  
(Seal)**

**Full Signature of the  
Principal/ OIC/TIC  
District Host College  
(Seal)**

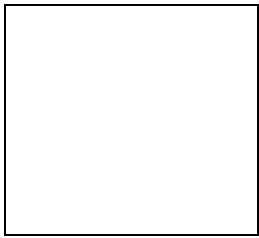
Dated: .....

GOVERNMENT OF WEST BENGAL  
EDUCATION DIRECTORATE  
BIKASH BHAVAN, SALT LAKE, KOLKATA-91  
INTER COLLEGE STATE SPORTS & GAMES CHAMPIONSHIP, 2025 – 26  
FOOTBALL (MEN)

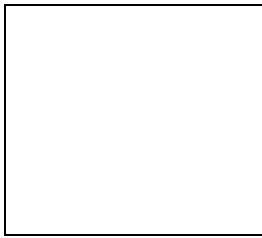
Recent Passport Size Photograph of Each Players are Required to be Attested by the HOI



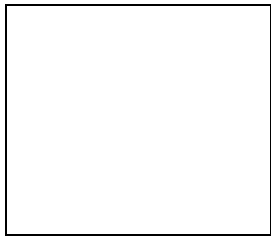
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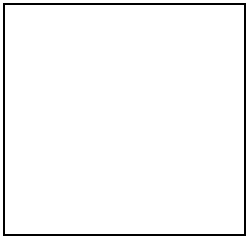
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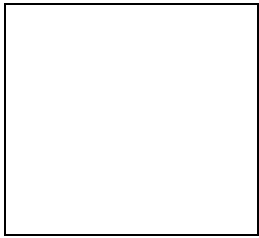
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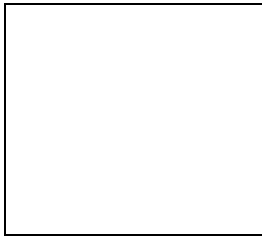
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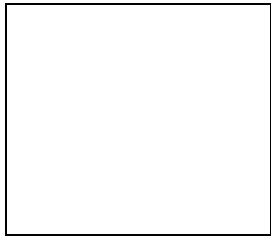
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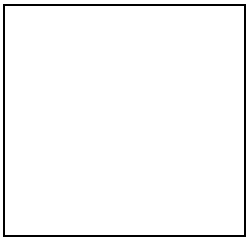
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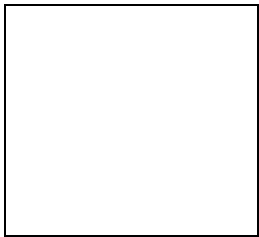
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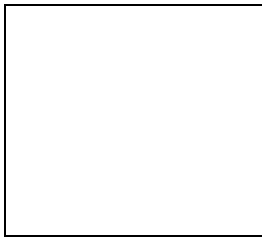
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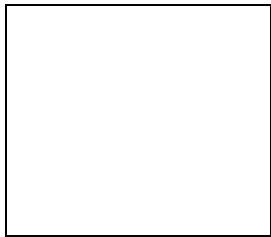
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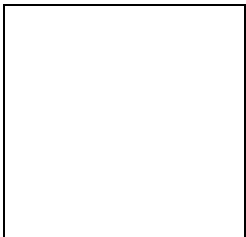
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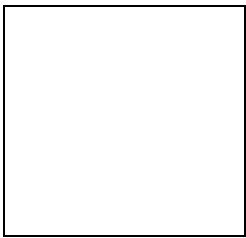
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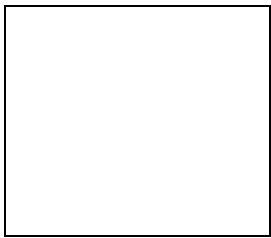
Name



Name



Name



Name

Signature of the  
Technical Observer

Dated: .....

Full Signature of the  
Teacher-in-Charge  
(Sports Section)

Full Signature of the  
Principal/ OIC/TIC  
Participating College  
(Seal)

Full Signature of the  
Principal/ OIC/TIC  
District Host College  
(Seal)

**FRONT SIDE OF PAGE**

**GOVERNMENT OF WEST BENGAL  
EDUCATION DIRECTORATE  
BIKASH BHAVAN, SALT LAKE, KOLKATA-91  
INTER COLLEGE STATE SPORTS & GAMES CHAMPIONSHIP, 2025 – 26  
ELIGIBILITY PROFORMA FOR ATHLETICS (MEN/WOMEN)**

Name of the College : .....

Address : ..... Phone No.: .....

Sl No	Name of the Player	Father's Name	Name of the College	Sem	University Registration No.	Date of Birth (dd/mm/yyyy)	Full signature of the Player
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20							

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(Seal)**

Dated: .....

**GOVERNMENT OF WEST BENGAL  
EDUCATION DIRECTORATE  
BIKASH BHAVAN, SALT LAKE, KOLKATA-91  
INTER COLLEGE STATE SPORTS & GAMES CHAMPIONSHIP, 2025 – 26  
ATHLETICS (MEN/WOMEN)**

**Recent Passport Size Photograph of Each Players are Required to be Attested by the HOI**

Name:

Name:

Name:

Name:

Name:

Name:

Name:

Name:

Name

Name

Name

Name

Name

Name

Name

Name

Name

Name

Name

Name

**Signature of the  
Technical Observer**

Dated: .....

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Teacher-in-Charge  
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**GOVERNMENT OF WEST BENGAL  
EDUCATION DIRECTORATE  
BIKASH BHAVAN, SALT LAKE, KOLKATA-91  
INTER COLLEGE STATE SPORTS & GAMES CHAMPIONSHIP, 2025 – 26  
ELIGIBILITY PROFORMA FOR KHO-KHO (WOMEN)**

Name of the College : .....

Address : .....

Phone No. : .....

Sl No	Name of the Player	Father's Name	Name of the College	Sem	University Registration No.	Date of Birth (dd/mm/yyyy)	Full signature of the Player
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**Signature of the  
Technical Observer**

Dated: .....

**Full Signature of the  
Teacher-in-Charge  
(Sports Section)**

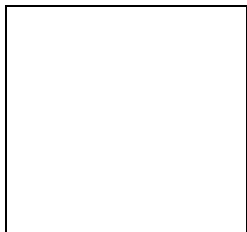
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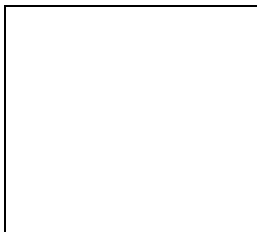
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**GOVERNMENT OF WEST BENGAL  
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BIKASH BHAVAN, SALT LAKE, KOLKATA-91  
INTER COLLEGE STATE SPORTS & GAMES CHAMPIONSHIP, 2025 – 26  
KHO-KHO (WOMEN)**

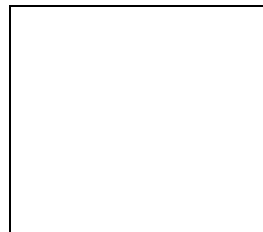
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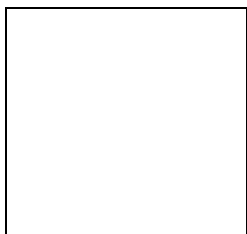
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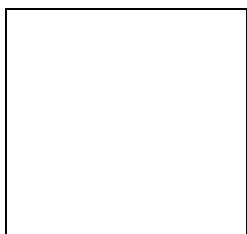
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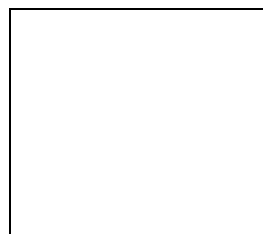
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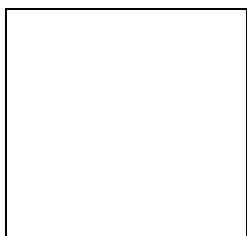
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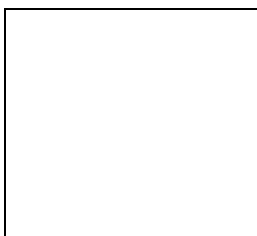
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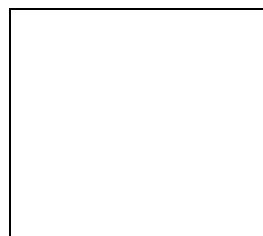
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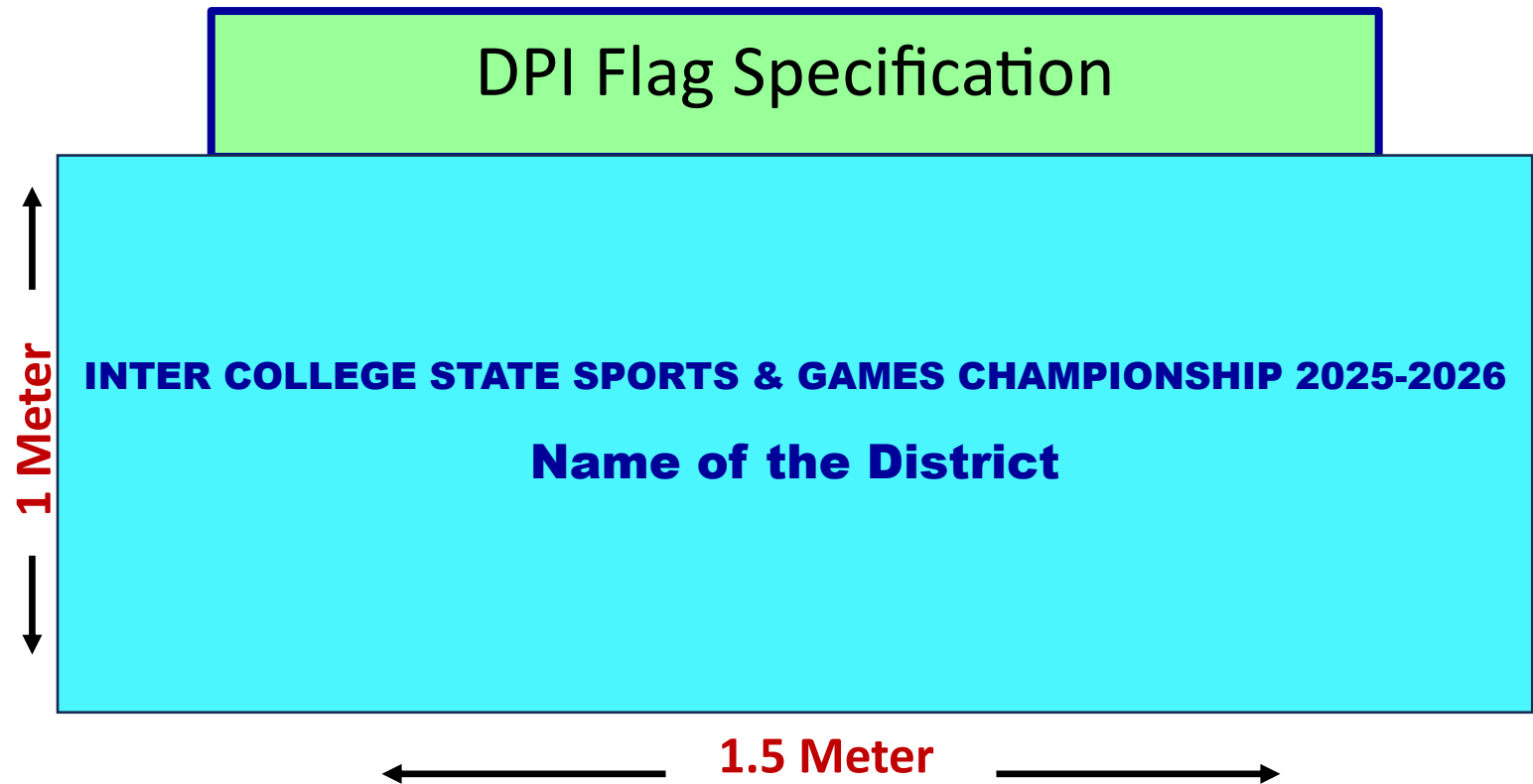
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Participating College  
(Seal)**

**Full Signature of the  
Principal/ OIC/TIC  
District Host College  
(Seal)**



**Background Colour :** Sky Blue

**Font Colour:** Dark Blue

**Write :** INTER COLLEGE STATE SPORTS & GAMES CHAMPIONSHIP 2025-2026 (In one line only)

**Note :** No border, No extra- decoration



# Certificates

**FOR FOOTBALL AND KHOKHO**



**Counterpart of Certificate**

**FOR ATHLETICS**



Name : .....  
Name of the College : .....  
District : .....  
Event : Football / Kho-Kho  
Position : Winner / Runner-up  
No. SKOL/

**GOVERNMENT OF WEST BENGAL**  
Inter College District Sports & Games Championship 2022-23  
Under the auspices of Education Directorate  
&  
Patronage of Higher Education Department, Government of West Bengal  
No. SKOL/

**Certificate of Honour**  
Football / Kho-Kho

Certify that Smt. / Sri ..... of  
..... College/  
Mahavidyalaya of South Kolkata District participated in the Inter College  
District Sports & Games hampionship 2022-23, Hosted by Asutosh College held on  
20th, 22nd, 24th February, 2023 at Calcutta University Ground, Kolkata and declared  
Winner / Runner-up in Football / Kho Kho

Organizing Secretary Government Observer Chairman

Name : .....  
Name of the College : .....  
District : .....  
Event : .....  
Position : 1st Position / 2nd Position / 3rd Position  
No. SKOL/

**GOVERNMENT OF WEST BENGAL**  
Inter College District Sports & Games Championship 2022-23  
Under the auspices of Education Directorate  
&  
Patronage of Higher Education Department, Government of West Bengal  
No. SKOL/

**Certificate of Honour**  
Athletics

Certify that Smt. / Sri ..... of  
..... College/  
Mahavidyalaya of South Kolkata District participated in the Inter College District Sports & Games  
hampionship 2022-23, Hosted by Asutosh College held on 20th, 22nd, 24th February, 2023 at  
Calcutta University Ground, Kolkata in the event ..... Securing  
1st / 2nd / 3rd position with a performance ..... time / height / distance.

Organizing Secretary Government Observer Chairman

# Identity Card

INTER COLLEGE STATE SPORTS & GAMES CHAMPIONSHIP, 2025-2026

*Organised by*  
**EDUCATION DIRECTORATE, GOVERNMENT OF WEST BENGAL**

## **IDENTITY CARD**

Passport Size  
Photograph  
duly attested  
by the  
Principal of  
The College

Name in Full (Block Letters): \_\_\_\_\_

Name of the College: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

**Date of Admission in the College:** \_\_\_\_\_

**Present Class:** \_\_\_\_\_ **Fee Book No.** \_\_\_\_\_ **Roll No.:** \_\_\_\_\_

Signature of the Student

**Signature of the Observer**

**Signature of the Principal/  
Teacher-in-Charge/Officer-in-Charge  
(Seal)**

- 6
3. The host college is requested to meet the expenditure from the allotted Government Fund only. **Further any other additional expenditure incurred** by the host college beyond the Government Fund for the district championship and state championship should be **borne by the host college**.

H. ELIGIBILITY CHECK LIST

Put the Tick (√) mark against the name of the participants.

Sl No	Name of the Participants	Admit card of Madhyamik Pariksha or Equiv.	H.S. (10+2) Mark Sheet	Mark sheet/ Admit of Previous Semester	University Registration Certificate	Fees Book of Current Session	Current Session Identity Card of the Present College
1							
2							
3							
4							
5							
6							

Director of Public Instruction  
West Bengal