



## NOTICE

### C.U. Examination – 2024 FORM FILL-UP

### SEMESTER – III (REGULAR STUDENTS) [B.A./B.Sc./B.Com.(4-Year & 3-Year) under CCF]

Concerned students should follow the **Steps & Warnings** mentioned below :

#### > Step I >>>>>>

Pay the **CU Fees** etc . Online through Payment Portal from **24/02/2025 to 03/03/2025**.

- > Click on [https://sdbic.ac.in/fees\\_payment\\_portal](https://sdbic.ac.in/fees_payment_portal)
- > Roll No: Type your **College Roll No.**
- > Click on: **Login**
- > Click on: **FEES**
- > Click on: **Pay**
- > Click on: **Pay Now (Regular Student)**.
- > Take a print-out of the Payment Receipt and **PRESERVE** the print-out carefully.

#### > Step II >>>>>>

Fill-up **CU Form** Online through CU Portal from **24/02/2025 to 03/03/2025**

- > Visit <https://cuexam.net/> or <https://www.cuexamwindow.in/> (CU Portal will open on 24/02/2025)
- > Step-II Click on CCF & click on FORM SUBMISSION.
- > Step-III Enter your CU Registration No. & Fill-up all the required fields & Click SUBMIT.
- > Step-IV Take a print out of the CU FORM, Sign it and **PRESERVE** the print-out carefully.

#### WARNING Message:



Step I (CU Fees Payment)	Step II (CU Form Submission ONLINE)	Remarks
PAID	SUBMITTED	ADMIT will be generated
PAID	<b>NOT SUBMITTED</b>	ADMIT will <b>NOT</b> be generated
<b>NOT PAID</b>	SUBMITTED	ADMIT will <b>NOT</b> be generated

❖ If you do not complete **BOTH** the steps, no appeal will be entertained by the college.

#### Further Explanation

- > Submission of CU Forms **without** paying CU Fees will be **rejected** by CU & **ADMIT Cards will not be generated.**
- > Paying of CU Fees **without** submitting CU Forms will be **rejected** by CU & **ADMIT Cards will not be generated.**
- > If the concerned students fail to complete CU Form submission process along with CU Fee **within 03-03-2025** then they **will NOT be eligible** to appear for the Semester-III (under CCF) CU Examination 2024 and **Admit Card(s) will NOT be generated** for them.

#### WARNING Snapshot

You must **ensure** that

1. CU Form has been submitted online and
2. CU Fees has been paid online &
3. **take Print-outs & preserve.**

In case of any kind of difficulties contact with **Cashier-in-Charge of the college (Mr. Tanmoy Bhakta)** on



24/02/2024, 25/02/2025, 01/03/2025 & 03-03-2025

1:00 pm to 2:00 p.m.

#### Name is not found in Payment Portal:

If you do not find your name in Payment Portal then visit the **Cashier-in-Charge of the college (Mr. Tanmoy Bhakta)** for paying your outstanding admission fees on



24/02/2024, 25/02/2025, 01/03/2025 & 03-03-2025

1:00 pm to 2:00 p.m.

Principal  
SHIBPUR DINOBUHDHOO INSTITUTION COLLEGE