



NOTICE **DATE EXTENDED**

C.U. Examination – 2024 FORM FILL-UP

SEMESTER – I (REGULAR STUDENTS)

[B.A./B.Sc./B.Com.(4-Year & 3-Year) under CCF]

It is hereby notified for all concerned that the LAST Date of CU Form Submission process has been extended [vide CU Notification No. CE/R&F/02/02 Dated 04-02-2025]. **(LAST DATE: 08-02-2025)**.

Concerned students should follow the **Steps & Warnings** mentioned below :

> **Step I >>>>>>**

Pay the **CU Fees** etc . Online through Payment Portal from **05/02/2025 to 08/02/2025**.

- > Click on https://sdbic.ac.in/fees_payment_portal
- > Roll No: Type your **College Roll No.**
- > Click on: **Login**
- > Click on: **FEES**
- > Click on: **Pay**
- > Click on: **Pay Now (Regular Student)**.
- > Take a print-out of the Payment Receipt and **PRESERVE the print-out carefully.**

> **Step II >>>>>>**

Fill-up **CU Form** Online through CU Portal from **05/02/2025 to 08/02/2025**

- > Visit <https://cuexam.net/> or <https://www.cuexamwindow.in/> (CU Portal will open on 05/02/2025)
- > Step-II Click on CCF & click on FORM SUBMISSION.
- > Step-III Enter your CU Registration No. & Fill-up all the required fields & Click SUBMIT.
- > Step-IV Take a print out of the CU FORM, Sign it and **PRESERVE the print-out carefully.**

WARNING Message:



Step I (CU Fees Payment)	Step II (CU Form Submission ONLINE)	Remarks
PAID	SUBMITTED	ADMIT will be generated
PAID	NOT Submitted	ADMIT will NOT be generated
NOT PAID	SUBMITTED	ADMIT will NOT be generated

❖ If you do not complete **BOTH** the steps, no appeal will be entertained by the college.

Further Explanation

- > Submission of CU Forms **without** paying CU Fees will be **rejected** by CU & **ADMIT Cards will not be generated.**
- > Paying of CU Fees **without** submitting CU Forms will be **rejected** by CU & **ADMIT Cards will not be generated.**
- > If the concerned students fail to complete CU Form submission process along with CU Fee **within 08-02-2025** then they **will NOT be eligible** to appear for the Semester-I (under CCF) CU Examination 2024 and **Admit Card(s) will NOT be generated** for them.

WARNING Snapshot

You must **ensure** that

1. CU Form has been submitted online and
2. CU Fees has been paid online &
3. **take Print-outs & preserve.**

In case of any kind of difficulties contact with **Cashier-in-Charge of the college (Mr. Tanmoy Bhakta)** on



05/02/2025, 06/02/2025, 07/02/2025 & 08/02/2025

1:00 pm to 2:00 p.m.

Name is not found in Payment Portal:

If you do not find your name in Payment Portal then visit the **Cashier-in-Charge of the college (Mr. Tanmoy Bhakta)** for paying your outstanding admission fees on



05/02/2025, 06/02/2025, 07/02/2025 & 08/02/2025

1:00 pm to 2:00 p.m.

Mandy Chak
Principal
SHIBPUR DINOBUHDHOO INSTITUTION COLLEGE