



NOTICE

C.U. Examination – 2024 FORM FILL-UP

SEMESTER – I (REGULAR STUDENTS)

[B.A./B.Sc./B.Com.(4-Year & 3-Year) under CCF]

Concerned students should follow the **Steps & Warnings** mentioned below :

> Step I >>>>>>

Pay the **CU Fees** etc . Online through Payment Portal from **25/01/2025 to 31/01/2025**.

- > Click on https://sdbic.ac.in/fees_payment_portal
- > Roll No: Type your **College Roll No.**
- > Click on: **Login**
- > Click on: **FEES**
- > Click on: **Pay**
- > Click on: **Pay Now (Regular Student)**.
- > Take a print-out of the Payment Receipt and **PRESERVE the print-out carefully.**

> Step II >>>>>>

Fill-up **CU Form** Online through CU Portal from **25/01/2025 to 31/01/2025**

- > Visit <https://cuexam.net/> or <https://www.cuexamwindow.in/> (CU Portal will open on 25/01/2025)
- > Step-II Click on CCF & click on FORM SUBMISSION.
- > Step-III Enter your CU Registration No. & Fill-up all the required fields & Click SUBMIT.
- > Step-IV Take a print out of the CU FORM, Sign it and **PRESERVE the print-out carefully.**

WARNING Message:



Step I (CU Fees Payment)	Step II (CU Form Submission ONLINE)	Remarks
✓	✓	ADMIT will be generated
✓	✗	ADMIT will NOT be generated
✗	✓	ADMIT will NOT be generated

- ❖ If you do not complete **BOTH** the steps, no appeal will be entertained by the college.

Further Explanation

- > Submission of CU Forms **without** paying CU Fees will be **rejected** by CU & **ADMIT Cards will not be generated.**
- > Paying of CU Fees **without** submitting CU Forms will be **rejected** by CU & **ADMIT Cards will not be generated.**
- > If the concerned students fail to complete CU Form submission process along with CU Fee **within 31-01-2025** then they **will NOT be eligible** to appear for the Semester-I (under CCF) CU Examination 2024 and **Admit Card(s) will NOT be generated** for them.



WARNING Snapshot



You must **ensure** that

1. CU Form has been submitted online and
2. CU Fees has been paid online &
3. **take Print-outs & preserve.**

In case of any kind of difficulties contact with **Cashier-in-Charge of the college (Mr. Tanmoy Bhakta)** on



27/01/2024, 28/01/2025, 29/01/2025, 30/01/2025 & 31-01-2025

1:00 pm to 2:00 p.m.

Name is not found in Payment Portal:

If you do not find your name in Payment Portal then visit the **Cashier-in-Charge of the college (Mr. Tanmoy Bhakta)** for paying your outstanding admission fees on



27/01/2024, 28/01/2025, 29/01/2025, 30/01/2025 & 31-01-2025

1:00 pm to 2:00 p.m.

Manish Chakraborty
Principal
SHIBPUR DINOBUHDHOO INSTITUTION COLLEGE