



Memo No. 238/SDBI/Printers/Tender/2023

Dated 11/05/2023

**Short NOTICE INVITING QUOTATION**

**FOR Supply installation of Printers**

Sealed Quotations are invited from interested vendors for Supply & Installation of Three (3) Printers for SHIBPUR DINO BUNDHOO INSTITUTION (COLLEGE), 412/1, G.T. Road (S), Shibpur, Howrah – 711102, maintaining the following specifications.

**Specifications**

1. HP LaserJet Pro P1108 Single Function Monochrome Laser Printer (Black, White, Toner Cartridge)

**Submission of tenders & Time Schedules:**

**1) Submission :**

Quotation in **Letter Head and duly signed** must be submitted in the "DROP BOX" available in the Main Entrance of the College.

**2) All Taxes & Delivery Charges :**

Rates should be quoted with **inclusive of all kinds of taxes & Delivery Charges & GST.**

**3) GST Registration Document :**

The GST Registration Document must be submitted along with the quotation. Otherwise, the **quotation will be treated as CANCELLED.**

**4) LAST Date of Submission:**

**14-05-2023 by 5 pm**

BY ORDER

*Principal*

*Shipur Dinobundhoo Institution (College)*