



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

|   |   |
|---|---|
| <b>1. Name of the Institution</b>             | SHIBPUR DINOBUNDHOO INSTITUTION<br>(COLLEGE)  |
| Name of the head of the Institution           | Dr Manideep Chandra                           |
| Designation                                   | Principal                                     |
| Does the Institution function from own campus | Yes   |
| Phone no/Alternate Phone no.                  | 09830386069                                   |
| Mobile no.                                    | 8777797273                                    |
| Registered Email                              | sdbicollege1948@gmail.com                     |
| Alternate Email                               | drmanideep2012@gmail.com                      |
| Address                                       | 412/1, G. T. Road (South), Shibpur,<br>Howrah |
| City/Town                                     | Howrah  |
| State/UT                                      | West Bengal                                   |
| Pincode                                       | 711102  |

|  |                                |
|--|--------------------------------|
| <b>2. Institutional Status</b>         |                                |
| Affiliated / Constituent               | Affiliated                     |
| Type of Institution                    | Co-education                   |
| Location                               | Urban                          |
| Financial Status                       | Self financed and grant-in-aid |
| Name of the IQAC co-ordinator/Director | Prof. Buddhadeb Mishra         |
| Phone no/Alternate Phone no.           | 09433947703                    |
| Mobile no.                             | 6290346675                     |
| Registered Email                       | sdbic.1948@gmail.com           |
| Alternate Email                        | sdbicollege1948@gmail.com      |

|  |   |
|--|---|
| <b>3. Website Address</b>  |   |
| Web-link of the AQAR: (Previous Academic Year)                           | <a href="http://www.sdbic.ac.in/AQAR-2016-2017.pdf">http://www.sdbic.ac.in/AQAR-2016-2017.pdf</a> |
| <b>4. Whether Academic Calendar prepared during the year</b>             | Yes   |
| if yes,whether it is uploaded in the institutional website:<br>Weblink : | <a href="http://sdbic.ac.in/calender17-18.pdf">http://sdbic.ac.in/calender17-18.pdf</a>           |

| <b>5. Accrediation Details</b> |       |      |                      |             |             |
|--------------------------------|-------|------|----------------------|-------------|-------------|
| Cycle                          | Grade | CGPA | Year of Accrediation | Validity    |             |
|                                |       |      |                      | Period From | Period To   |
| 1                              | B+    | 76.3 | 2007                 | 31-Mar-2007 | 30-Apr-2012 |
| 2                              | B     | 2.50 | 2015                 | 01-May-2015 | 30-Apr-2020 |

|   |             |
|---|-------------|
| <b>6. Date of Establishment of IQAC</b> | 08-Dec-2007 |
|---|-------------|

|   |
|---|
| <b>7. Internal Quality Assurance System</b> |
|---|

| Quality initiatives by IQAC during the year for promoting quality culture |                 |                                       |
|---|-----------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC                             | Date & Duration | Number of participants/ beneficiaries |
|   |                 |                                       |

No Data Entered/Not Applicable!!!

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme                 | Funding Agency | Year of award with duration | Amount |
|--------------------------------|------------------------|----------------|-----------------------------|--------|
| Zoology/Dr. Subhendu Mazumdar  | Minor Research Project | UGC            | 2017<br>760                 | 269000 |
| No Files Uploaded !!!          |                        |                |                             |        |

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Data Collection and Documentation Innovation of Teaching Learning Budget Allocation Online Admission Introduction of ICT Enables Resources in the Library and Teaching Process

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action   | Achievements/Outcomes   |
|--|---|
| One Seminar cum Conference Hall on the 2nd Floor of the Old Library Building | Seminar cum Conference Hall has been completed                      |
| Lift for Staff and Physically Challenged Students                            | Installation of Elevator by OTIS with Lift-well has been completed. |

|   |  |                        |              |                |             |
|---|--|------------------------|--------------|----------------|-------------|
| Introduction of Management Course with IGNOU  | Revised Proposal has been sent to the IGNOU  |                        |              |                |             |
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| 14. Whether AQAR was placed before statutory body ?   | Yes  |                        |              |                |             |
| <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Name of Statutory Body</td> <td style="width: 50%;">Meeting Date</td> </tr> <tr> <td style="text-align: center;">Governing Body</td> <td style="text-align: center;">15-Jan-2021</td> </tr> </table> |  | Name of Statutory Body | Meeting Date | Governing Body | 15-Jan-2021 |
| Name of Statutory Body  | Meeting Date   |                        |              |                |             |
| Governing Body  | 15-Jan-2021  |                        |              |                |             |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?   | No   |                        |              |                |             |
| 16. Whether institutional data submitted to AISHE:  | Yes  |                        |              |                |             |
| Year of Submission  | 2018   |                        |              |                |             |
| Date of Submission  | 27-Feb-2018  |                        |              |                |             |
| 17. Does the Institution have Management Information System ?   | Yes  |                        |              |                |             |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words)  | A Combined Student Management System has been implemented for managing student related data and information having different modules and submodules such as Name, Roll No., Address, Phone, Subjects, Results, Attendance, Subject Combination, Notice, Subjectwise list, University Circular, Caste details, Gender wise Reports, etc.. |                        |              |                |             |

### Part B

#### **CRITERION I – CURRICULAR ASPECTS**

##### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College is affiliated to the University of Calcutta. The Curriculum is designed by the University. The University has UG Boards of Studies who draw and design the UG Syllabus.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| NA          | NA              | Nil                   | Nil      | Nil                                      | Nil               |

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course  | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| Nill              | NIL                      | Nill                  |
| No file uploaded. |                          |                       |

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| BCom                             | Accounting               | 01/07/2018  |

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| Certificate                        | Diploma Course |
|------------------------------------|----------------|
| No Data Entered/Not Applicable !!! |                |

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses                | Date of Introduction | Number of Students Enrolled |
|------------------------------------|----------------------|-----------------------------|
| No Data Entered/Not Applicable !!! |                      |                             |
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### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
| BSc                     | Botany                   | 15  |
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

|           |      |
|-----------|------|
| Students  | Yes  |
| Teachers  | Nill |
| Employers | Nill |
| Alumni    | Nill |
| Parents   | Nill |

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

|   |
|---|
| Feedback Obtained   |
| The concerned Departments personally review and analyze the data collected from students. Decisions are also taken by the concerned Department. |

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|

|                   |                      |     |     |     |
|-------------------|----------------------|-----|-----|-----|
| BA                | General              | 350 | 433 | 433 |
| BA                | Honours              | 300 | 265 | 265 |
| BSc               | General              | 100 | 48  | 48  |
| BSc               | Honours              | 190 | 131 | 131 |
| BCom              | General              | 300 | 212 | 212 |
| BCom              | Honours              | 300 | 284 | 284 |
| MCom              | Accounting & Finance | 60  | 59  | 53  |
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2017 | 3320  | 53  | 96  | Nil   | 10   |

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 52                         | 6   | 3                                 | 3                                | 1                          | 3                               |

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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| No Data Entered/Not Applicable !!!             |                             |                       |

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 66                          | 53                      | 13               | Nil                                      | 8                        |

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award                      | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|------------------------------------|---|-------------|--|
| No Data Entered/Not Applicable !!! |   |             |  |

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name                            | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---|----------------|----------------|--|---|
| <b>No Data Entered/Not Applicable !!!</b> |                |                |  |   |
| <a href="#">View File</a>                 |                |                |  |   |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

**No Data Entered/Not Applicable !!!**

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

**No Data Entered/Not Applicable !!!**

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

**No Data Entered/Not Applicable !!!**

2.6.2 – Pass percentage of students

| Programme Code    | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|-------------------|----------------|--------------------------|---|---|-----------------|
| M.Com.            | MCom           | PG                       | 43  | 43  | 100.0           |
| DCG + ECG         | BCom           | General                  | 215   | 58  | 26.98           |
| DCH + ECH         | BCom           | Honours                  | 171   | 114   | 66.67           |
| DSG               | BSc            | General                  | 76  | 36  | 47.37           |
| DSH               | BSc            | Honours                  | 53  | 45  | 84.91           |
| MAG + DAG         | BA             | General                  | 251   | 70  | 27.89           |
| DAH               | BA             | Honours                  | 116   | 97  | 83.62           |
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

**No Data Entered/Not Applicable !!!**

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project                     | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|----------|----------------------------|------------------------|---------------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |          |                            |                        |                                 |
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar                 | Name of the Dept. | Date |
|---|-------------------|------|
| <b>No Data Entered/Not Applicable !!!</b> |                   |      |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation                   | Name of Awardee | Awarding Agency | Date of award | Category |
|---|-----------------|-----------------|---------------|----------|
| <b>No Data Entered/Not Applicable !!!</b> |                 |                 |               |          |
| <b>No file uploaded.</b>                  |                 |                 |               |          |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center                         | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|------|--------------|----------------------|--------------------|----------------------|
| <b>No Data Entered/Not Applicable !!!</b> |      |              |                      |                    |                      |
| <b>No file uploaded.</b>                  |      |              |                      |                    |                      |

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State                                     | National | International |
|---|----------|---------------|
| <b>No Data Entered/Not Applicable !!!</b> |          |               |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department                    | Number of PhD's Awarded |
|---|-------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                         |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type                     | Department | Number of Publication | Average Impact Factor (if any) |
|--------------------------|------------|-----------------------|--------------------------------|
| International            | Zoology    | 2                     | 1.46                           |
| International            | Zoology    | 2                     | Nil                            |
| International            | Economics  | 1                     | Nil                            |
| National                 | Economics  | 1                     | Nil                            |
| International            | Sanskrit   | 1                     | Nil                            |
| National                 | Sanskrit   | 3                     | Nil                            |
| National                 | Physics    | 2                     | Nil                            |
| <b>No file uploaded.</b> |            |                       |                                |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|------------|-----------------------|
| Economics  | 1                     |



|                   |   |
|-------------------|---|
| Zoology           | 2 |
| No file uploaded. |   |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper                 | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|------------------------------------|----------------|------------------|---------------------|----------------|---|---|
| No Data Entered/Not Applicable !!! |                |                  |                     |                |   |   |
| No file uploaded.                  |                |                  |                     |                |   |   |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper                 | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|------------------------------------|----------------|------------------|---------------------|---------|---|---|
| No Data Entered/Not Applicable !!! |                |                  |                     |         |   |   |
| No file uploaded.                  |                |                  |                     |         |   |   |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty                  | International | National | State | Local |
|------------------------------------|---------------|----------|-------|-------|
| No Data Entered/Not Applicable !!! |               |          |       |       |
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities            | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|------------------------------------|--|--|--|
| No Data Entered/Not Applicable !!! |  |  |  |
| No file uploaded.                  |  |  |  |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity               | Award/Recognition | Awarding Bodies | Number of students Benefited |
|------------------------------------|-------------------|-----------------|------------------------------|
| No Data Entered/Not Applicable !!! |                   |                 |                              |
| No file uploaded.                  |                   |                 |                              |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme                 | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|------------------------------------|---|----------------------|--|--|
| No Data Entered/Not Applicable !!! |   |                      |  |  |
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity                        | Participant | Source of financial support | Duration |
|---|-------------|-----------------------------|----------|
| <b>No Data Entered/Not Applicable !!!</b> |             |                             |          |
| No file uploaded.                         |             |                             |          |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage                         | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---|----------------------|---|---------------|-------------|-------------|
| <b>No Data Entered/Not Applicable !!!</b> |                      |   |               |             |             |
| No file uploaded.                         |                      |   |               |             |             |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation                              | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|--------------------|--------------------|---|
| <b>No Data Entered/Not Applicable !!!</b> |                    |                    |   |
| No file uploaded.                         |                    |                    |   |

**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 933436   | 933436   |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities   | Existing or Newly Added |
|--|-------------------------|
| Classrooms with LCD facilities   | Existing                |
| Classrooms with Wi-Fi OR LAN   | Existing                |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Existing                |
| Campus Area  | Existing                |
| Others   | Newly Added             |
| Value of the equipment purchased during the year (rs. in lakhs)                          | Newly Added             |
| Seminar halls with ICT facilities  | Existing                |
| Laboratories   | Existing                |
| Class rooms  | Existing                |
| No file uploaded.  |                         |

**4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| Nil                       | Nil                                       | Nil     | 2021               |

4.2.2 – Library Services

| Library Service Type | Existing |       | Newly Added |       | Total |       |
|----------------------|----------|-------|-------------|-------|-------|-------|
| Text Books           | 39502    | Nil   | 51          | 13235 | 39553 | 13235 |
| Journals             | 19       | 18972 | Nil         | Nil   | 19    | 18972 |
| No file uploaded.    |          |       |             |       |       |       |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher                | Name of the Module | Platform on which module is developed | Date of launching e-content |
|------------------------------------|--------------------|---------------------------------------|-----------------------------|
| No Data Entered/Not Applicable !!! |                    |                                       |                             |
| No file uploaded.                  |                    |                                       |                             |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 51              | 2            | 42       | 3                | 0                | 3      | 21          | 4                               | 0      |
| Added    | 6               | 1            | 6        | 1                | 0                | 1      | 6           | 0                               | 0      |
| Total    | 57              | 3            | 48       | 4                | 0                | 4      | 27          | 4                               | 0      |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

|              |
|--------------|
| 4 MBPS/ GBPS |
|--------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| No Data Entered/Not Applicable !!!         |  |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 763953                                 | 763953   | 933436                                 | 933436   |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

No Data Entered/Not Applicable !!!

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution   | Nil                      | Nil                | Nil              |
| Financial Support from Other Sources |                          |                    |                  |
| a) National                          | Nil                      | Nil                | Nil              |
| b) International                     | Nil                      | Nil                | Nil              |
| No file uploaded.                    |                          |                    |                  |

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|-------------------|
| No Data Entered/Not Applicable !!!        |                        |                             |                   |
| No file uploaded.                         |                        |                             |                   |

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year                               | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------------------------------------|--------------------|--|--|--|---------------------------|
| No Data Entered/Not Applicable !!! |                    |  |  |  |                           |
| No file uploaded.                  |                    |  |  |  |                           |

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received          | Number of grievances redressed | Avg. number of days for grievance redressal |
|------------------------------------|--------------------------------|---|
| No Data Entered/Not Applicable !!! |                                |   |

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

| On campus                          |                                 |                           | Off campus                    |                                 |                           |
|------------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited      | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| No Data Entered/Not Applicable !!! |                                 |                           |                               |                                 |                           |
| No file uploaded.                  |                                 |                           |                               |                                 |                           |

#### 5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of | Programme | Department | Name of | Name of |
|------|-----------|-----------|------------|---------|---------|
|------|-----------|-----------|------------|---------|---------|

|   |  |                |                |                    |                       |
|---|--|----------------|----------------|--------------------|-----------------------|
|   | students enrolling into higher education | graduated from | graduated from | institution joined | programme admitted to |
| <b>No Data Entered/Not Applicable !!!</b> |  |                |                |                    |                       |
| No file uploaded.                         |  |                |                |                    |                       |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

|   |   |
|---|---|
| Items                                     | Number of students selected/ qualifying |
| <b>No Data Entered/Not Applicable !!!</b> |   |
| No file uploaded.                         |   |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

|   |       |                        |
|---|-------|------------------------|
| Activity                                  | Level | Number of Participants |
| <b>No Data Entered/Not Applicable !!!</b> |       |                        |
| No file uploaded.                         |       |                        |

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year                                      | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                         |                        |                             |                               |                   |                     |
| No file uploaded.                         |                         |                        |                             |                               |                   |                     |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

|   |
|---|
| <b>No Data Entered/Not Applicable !!!</b> |
|---|

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

|   |
|---|
| <b>No Data Entered/Not Applicable !!!</b> |
|---|

5.4.2 – No. of enrolled Alumni:

|   |
|---|
| <b>No Data Entered/Not Applicable !!!</b> |
|---|

5.4.3 – Alumni contribution during the year (in Rupees) :

|   |
|---|
| <b>No Data Entered/Not Applicable !!!</b> |
|---|

5.4.4 – Meetings/activities organized by Alumni Association :

|   |
|---|
| <b>No Data Entered/Not Applicable !!!</b> |
|---|

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

No Data Entered/Not Applicable !!!

6.1.2 – Does the institution have a Management Information System (MIS)?

No Data Entered/Not Applicable !!!

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type                      | Details |
|------------------------------------|---------|
| No Data Entered/Not Applicable !!! |         |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area                  | Details |
|------------------------------------|---------|
| No Data Entered/Not Applicable !!! |         |

## 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year                               | Name of Teacher | Name of conference/<br>workshop attended<br>for which financial<br>support provided | Name of the<br>professional body for<br>which membership<br>fee is provided | Amount of support |
|------------------------------------|-----------------|---|---|-------------------|
| No Data Entered/Not Applicable !!! |                 |   |   |                   |
| No file uploaded.                  |                 |   |   |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year                               | Title of the<br>professional<br>development<br>programme<br>organised for<br>teaching staff | Title of the<br>administrative<br>training<br>programme<br>organised for<br>non-teaching<br>staff | From date | To Date | Number of<br>participants<br>(Teaching<br>staff) | Number of<br>participants<br>(non-teaching<br>staff) |
|------------------------------------|---|---|-----------|---------|--|--|
| No Data Entered/Not Applicable !!! |   |   |           |         |  |  |
| No file uploaded.                  |   |   |           |         |  |  |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the<br>professional<br>development<br>programme | Number of teachers<br>who attended | From Date  | To date    | Duration |
|--|------------------------------------|------------|------------|----------|
| Orientation<br>Programme                                 | 1                                  | 17/07/2017 | 12/08/2017 | 26       |
| Refresher<br>Course                                      | 1                                  | 01/12/2017 | 22/12/2017 | 22       |
| No file uploaded.  |                                    |            |            |          |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |

No Data Entered/Not Applicable !!!

6.3.5 – Welfare schemes for

| Teaching                           | Non-teaching | Students |
|------------------------------------|--------------|----------|
| No Data Entered/Not Applicable !!! |              |          |

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

No Data Entered/Not Applicable !!!

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| No Data Entered/Not Applicable !!!                       |                               |         |
| No file uploaded.  |                               |         |

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |           |
|----------------|----------|--------|----------|-----------|
|                | Yes/No   | Agency | Yes/No   | Authority |
| Academic       | Nill     | Nill   | Nill     | Nill      |
| Administrative | Nill     | Nill   | Nill     | Nill      |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

|  |      |
|--|------|
| a) Submission of Data for AISHE portal | Yes  |
| b)Participation in NIRF                | Nill |
| c)ISO certification                    | Nill |
| d)NBA or any other quality audit       | Nill |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year                               | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------------------------------------|------------------------------------|-------------------------|---------------|-------------|------------------------|
| No Data Entered/Not Applicable !!! |                                    |                         |               |             |                        |
| No file uploaded.                  |                                    |                         |               |             |                        |

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

## 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme                    | Period from | Period To | Number of Participants |      |
|---|-------------|-----------|------------------------|------|
|   |             |           | Female                 | Male |
| <b>No Data Entered/Not Applicable !!!</b> |             |           |                        |      |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

|   |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| <b>No Data Entered/Not Applicable !!!</b>   |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities                           | Yes/No | Number of beneficiaries |
|---|--------|-------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |        |                         |

7.1.4 – Inclusion and Situatedness

| Year                                      | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|--|--|------|----------|--------------------|------------------|--|
| <b>No Data Entered/Not Applicable !!!</b> |  |  |      |          |                    |                  |  |
| No file uploaded.                         |  |  |      |          |                    |                  |  |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title                                     | Date of publication | Follow up(max 100 words) |
|---|---------------------|--------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                     |                          |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity                                  | Duration From | Duration To | Number of participants |
|---|---------------|-------------|------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |               |             |                        |
| No file uploaded.                         |               |             |                        |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

|  |
|--|
| i) Gardening, ii) Tree plantation, iii) Campaigning for anti-tobacco and narcotics items, iv) campaigning for anti-ragging and v) pouring of bleaching powders and phenyls |
|--|

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

|   |
|---|
| Following are the two Best Practices of the Institute with the Web-link 1. Gender Equity and Sensitivity (Weblink: <a href="http://www.sdbic.ac.in/best_practice_gender_equity_sensitivity.pdf">http://www.sdbic.ac.in/best_practice_gender_equity_sensitivity.pdf</a> ) 2. Performance Appraisal Diary of Teachers (Weblink: <a href="http://www.sdbic.ac.in/best_practice_performance_appraisal_diary.pdf">http://www.sdbic.ac.in/best_practice_performance_appraisal_diary.pdf</a> ) |
|---|

Upload details of two best practices successfully implemented by the institution as per NAAC format in your



institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

No data entered !!!

### 8.Future Plans of Actions for Next Academic Year

? The College urgently requires a second campus for its extension. It has been decided that the government and the local corporation be consulted for this purpose. Professor Sujato Bhadra is asked to take initiative in this regard. ? Solar panelling should be pursued on priority basis and director WBREDA be proposed to conduct a power audit for load assessment. ? Establishment of IGNOU Study centre with BLIS Course be initiated. ? Hostel efforts to be made for acquisition of land with the help of the State Government. ? Extension of affiliation in Hindi Honours, Urdu Honours and Zoology Honours. ? Implementation of Spectrophotometer with Computer Set Model for Chemistry Department. ? Enhancement of ICT Enable Classrooms